

Muscogee County Library Board  
Thursday, February 22, 2007  
Columbus Public Library

Minutes

**Members Attending:**

Jay Alexander	Pat Hugley-Green	Bobsie Swift
Alice Budge	Meridith Jarrell	Tom Wade
Mimi Childs	Kelly Pridgen	Price Walker, Jr.
Jimmy Elder	David Rothschild	Helene Watson
Linda Harper	Murray Solomon	

**Members Excused:**

Cindy Garrard	Trenna Trice
Lisa Goodwin	John Wells
Linda Hadley	John Phillips

**Others Attending:**

Charles Clippinger, Representative, (CORTA)  
Lyn Anderson, CVRLS Finance Manager  
Donna Osborne, CVRLS Deputy Director  
Claudya Muller, CVRLS Director  
John Pennsy, CVRLS, Collections Coordinator  
Suzanne Barnes, CVRLS, CLASS/Counties Coordinator  
Brooke Mann, CVRLS Volunteer Coordinator  
Patty Chamberlain, CVRLS Programming Manager  
Harry Franklin, Columbus Ledger-Enquirer  
Gary Wortley, CVRLS, Chief Operations Officer  
Billy Kendall, MCSD

Chair Bobsie Swift called the meeting to order at 1:00 p.m. She asked if there were any corrections to the minutes. Alice Budge had questions about the composition of the nominating committee as well as other questions about material in the minutes. Ms. Budge commented that the new Nominating Committee contained only white members of the board. She felt there should be more diversity on the committee. She moved that Helene Watson remain on the committee. Murray Solomon seconded the motion. **The motion passed unanimously.**

After further discussion of the minutes Meridith Jarrell moved approval of the minutes. Helene Watson seconded the motion. **The motion passed unanimously.**

## PUBLIC COMMENT

The chair recognized Charlie Clippinger from CORTA. He provided additional information for the board indicating the strong support for tennis courts in this part of Columbus. His hand out is attached to these minutes.

## FRIENDS OF LIBRARIES

Chair called on Alice Budge for a report of the Friends of Libraries. Ms. Budge listed the programs approved for funding for the current month. These include: a portable puppet theatre, refreshments for the Dr. Seuss Read-Across-America celebrations, honoraria for speakers, refreshments for the tea and music programs. She also reported on programs supported during the previous month. The report is attached.

## BOARD EDUCATION/ORGANIZATION

The chair asked that board members keep trying to work with the process of having all board packet information sent to them electronically. Several board members commented that the scanned material provided by CORTA was difficult to open or view. Staff will work to try to find a way to ensure that all attachments are easily accessible.

The Chair then called on John Pennsey to describe the Acquisitions and Technical Services functions of the library. Mr. Pennsey gave a very thorough description of how materials are selected and acquired. He distributed a handout listing the various functions of the Technical Services Department. That handout is attached to these minutes. Board members asked Mr. Pennsey a number of questions and thanked him for his very thorough presentation.

## TREASURER'S REPORT

Murray Solomon presented the Period 7 Financials and reported that the library is on budget for this period of the fiscal year.

The Chair asked that Mr. Solomon present the Finance Committee report on the preliminary budget for FY2008. Mr. Solomon presented the budget and asked if there were questions. He and Lyn Anderson responded to board members questions. Murray Solomon made the motion that the preliminary budget be approved for distribution to the school district. David Rothschild seconded the motion. **The motion passed unanimously.**

## DIRECTOR'S REPORT

The chair then called on Claudya Muller for the Director's report. Since the report had been distributed in advance, Ms. Muller added only an encouragement to board members to look at the February issue of *American Libraries*. She mentioned several articles that were particularly interesting or relevant. She also asked that any board members who are not receiving the monthly issue of *American Libraries*, let her know that she can check their membership status with the American Library Association.

## COMMITTEE REPORTS

**Bylaws Committee:** David Rothschild presented the revised bylaws for a first reading. There was some discussion of whether or not to have a separate Art Committee or to have the Art Committee function become a part of the Operations Committee. It was the consensus of the board that a separate Art Committee was important. The Chair will appoint members to an ad hoc Art Committee next month. The Chair pointed out typos in the distributed copies of the bylaws. The bylaws will come forward for action at the March meeting with the correction of the three typos identified by the Chair.

**Finance Committee:** The Chair called on Murray Solomon to complete the report for the Finance Committee. Two documents from the Finance Committee requiring action by the full board had not been submitted with the board packet because it was only the previous day that the Finance Committee had met.

First item is the approval of a payment of \$14,706 to 3M Library Systems for the renewal of software licenses for the self-check and RFID process. Murray Solomon moved for approval. Jimmy Elder seconded the motion. **The motion passed unanimously.**

The next item was the approval of the payment of \$33,690 to the HP Government Sales for the cost of purchasing 30 computers to replace 30 existing computers that are more than 5 years old. Motioned by Murray Solomon. Seconded by Jay Alexander. **The motion passed unanimously.**

**Facilities Committee.** Kelly Pridgen reported that the committee had no items to bring forward to the board at this time. There will be a special called meeting of the full board on Monday, February 26, 2007 at 5:00 at the North Columbus Branch Library. At that time the full board would be asked to discuss the proper use of the remaining SPLOST funds.

**Art Committee.** Alice Budge presented ten framed art gifts from Sherrod Taylor to the board. Alice moved acceptance of the gifts. Mimi Childs seconded the motion. **The motion passed unanimously.**

**Operations Committee.** Helene Watson told the board that at this time the committee had nothing for their attention but there would items coming at the next board meeting.

## UNFINISHED BUSINESS

**Strategic Plan.** Claudya Muller suggested that she and the Chair work together to have some details for the board's attention at the next meeting.

## NEW BUSINESS

The Chair re-appointed Alice Budge, Helene Watson, Murray Solomon, and David Rothschild to the regional board and appointed Meridith Jarrell to replace Pat Hugley-Green on the regional board so that all members representing the Muscogee County Library Board on the Regional Board will be voting members of the county board.

## CHAIRMANS REPORT

The Chair asked that at the next meeting a list of all school board meeting dates be made available. She is going to ask that library board members sign up to attend school board meetings. It is her wish that there be a library board member at each school board meeting.

There being no further business meeting adjourned at 2:16 p.m. Next meeting date March 22, 2007, 1:00 p.m.

Atch(s)

CORTA Ltr, 2.22.07

FOL Report 2.22.07

Tech Services Handout 2.22.07

Bylaws Revisions 2.06.07

3M Software/RFID 2.21.07

Replacement Computers 2.21.07

Minutes by: Vivian's Virtual Secretary