



Chattahoochee Valley Libraries  
One Card...a World of Possibilities!

## Columbus Library for Accessible Services

A division of the Georgia Public Library Service

The Columbus Library for Accessible Services (CLASS) is a library for individuals who are unable to read standard print due to a visual or physical disability. CLASS:

- provides free library service, by mail, to qualified registered users

- helps circulate more than 800,000 non-fiction and fiction books & magazines a year for all ages, in Braille and on tape loans playback machines for use with recorded material

- has access to more than 56,000 titles on tape and in Braille; nearly 300,000 copies of books

To start taking advantage of the library services available through CLASS, please read the eligibility requirements on page two, and complete and return the attached application for free library service. Please call or e-mail CLASS if you need additional information.

phone: 706-243-2669

e-mail: [sbarnes@cvrls.net](mailto:sbarnes@cvrls.net)

TALKING  
BOOKS  
SPEAK  
VOLUMES

## The following persons are eligible for service:

1. Blind persons whose visual acuity, as determined by competent authority, is 20/200 or less in the better eye with correcting lenses, or whose widest diameter of visual field subtends an angular distance no greater than 20 degrees.
2. Other physically disabled persons are eligible as follows:
  - (a) Persons whose visual disability, with correction and regardless of optical measurement, is certified by competent authority as preventing the reading of standard printed material
  - (b) Persons certified by competent authority as unable to read or unable to use standard printed material as a result of physical limitations.
  - (c) Persons certified by competent authority as having a reading disability resulting from organic dysfunction and of sufficient severity to prevent their reading printed material in a normal manner.

## Certifying Authority

1. In cases of blindness, visual impairment, or physical limitations, “competent authority” is defined to include doctors of medicine; doctors of osteopathy; ophthalmologists; optometrists; registered nurses; therapists; and professional staff of hospitals, institutions, and public or private welfare agencies (e.g., social workers, case workers, counselors, rehabilitation teachers, and superintendents). In the absence of any of these, certification may be made by professional librarians or by any person whose competence under specific circumstances is acceptable to the Library of Congress.
2. In the case of reading disability from organic dysfunction, competent authority is defined as doctors of medicine and doctors of osteopathy who may consult with colleagues in associated disciplines.

## Residency or U.S. Citizenship

Eligible readers must be residents of the United States, including the several states, territories, insular possessions, and the District of Columbia; or, American citizens domiciled abroad.

## Lending of Materials and Classes of Borrowers

**Veterans.** In the lending of books, recordings, playback equipment, musical scores, instructional texts, and other specialized materials, preference shall be given at all times to the needs of the blind and other physically disabled persons who have been honorably discharged from the armed forces of the United States.

**Institutions.** The reading materials and playback equipment for the use of blind and physically disabled persons may be loaned to individuals who qualify, to institutions such as nursing homes and hospitals, and to schools for the blind or physically disabled for the use by such persons only. The reading materials and playback equipment may also be used in public or private schools where disabled students are enrolled; however, the students in public or private schools must be certified as eligible on an individual basis and must be the direct and only recipients of the materials and equipment.



## Columbus Library for Accessible Services

### Application for Free Library Service: Individuals

Please print or type:

\_\_\_\_\_  
Name (last) (first) (middle initial)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City County State Zip

\_\_\_\_\_  
Telephone (daytime) (evening)

Date of birth: \_\_\_/\_\_\_/\_\_\_ Gender: **M F**

Please give the name of a person to contact if you cannot be reached for an extended period:

\_\_\_\_\_  
Name Telephone

\_\_\_\_\_ By law, preference in lending of books and equipment is given to veterans. Please check here if you have been honorably discharged from the armed forces of the United States.

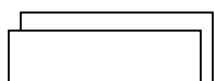
Please indicate the primary disability preventing you from reading standard printed material. Please check only one box.

\_\_\_\_\_ Blindness                      \_\_\_\_\_ Physical impairment                      \_\_\_\_\_ Deaf-blind  
\_\_\_\_\_ Visual impairment                      \_\_\_\_\_ Reading disability

In addition to any of the qualifying disabilities above, do you also have a hearing impairment? If yes, please indicate the degree of hearing loss.

\_\_\_\_\_ Moderate - some difficulty hearing and understanding speech

\_\_\_\_\_ Profound - cannot hear or understand speech



You may borrow any of the following items. Please check those you wish to receive. Consult the enclosed Facts: Playback Machines and Accessories for full descriptions of machines and accessories.

### **Books and Magazines**

- \_\_\_\_\_ Books recorded on audio cassettes with standard cassette player
- \_\_\_\_\_ Magazines recorded on audio cassettes
- \_\_\_\_\_ Braille books
- \_\_\_\_\_ Braille magazines

### **Accessories**

- \_\_\_\_\_ Headphones - solely for use where speakers not permitted
- \_\_\_\_\_ Amplifier – solely for use by readers with profound hearing loss, ask for separate application
- \_\_\_\_\_ Remote control unit – ask for separate application
- \_\_\_\_\_ Breath switch
- \_\_\_\_\_ Extension levers
- \_\_\_\_\_ Pillow speaker – solely for readers confined to bed

### **Music Materials**

- \_\_\_\_\_ Music scores in Braille
- \_\_\_\_\_ Music scores in large print
- \_\_\_\_\_ Music instruction on audio cassettes
- \_\_\_\_\_ Music magazines in Braille

(Note: recorded music for recreational listening is not available through this program.)

### **Return of Equipment**

Playback equipment and accessories are supplied to eligible persons on extended loan. If this equipment is not being used in conjunction with recorded reading material provided by the Library of Congress and its cooperating libraries, it must be returned to the issuing agency.

# Reading Preferences

Please select one of the options below:

- Send only the specific titles I request. Do not select books for me.  
 I wish to have books selected for me.

If you wish to have books selected for you, the library needs information about your reading interests. Please check the types of books or subjects you prefer, or write your reading interest in the space provided below:

- |   |  |
|---|--|
| <input type="checkbox"/> adventure stories                              | <input type="checkbox"/> history – U.S.        |
| <input type="checkbox"/> animals, wildlife                              | <input type="checkbox"/> history – world       |
| <input type="checkbox"/> best sellers                                   | <input type="checkbox"/> humor                 |
| <input type="checkbox"/> fiction  | <input type="checkbox"/> music appreciation    |
| <input type="checkbox"/> nonfiction                                     | <input type="checkbox"/> mysteries             |
| <input type="checkbox"/> biography/autobiography                        | <input type="checkbox"/> nature                |
| <input type="checkbox"/> business, economics                            | <input type="checkbox"/> occult, supernatural  |
| <input type="checkbox"/> career, job training                           | <input type="checkbox"/> philosophy            |
| <input type="checkbox"/> children's fiction,<br>reading level: _____    | <input type="checkbox"/> poetry                |
| <input type="checkbox"/> children's nonfiction,<br>reading level: _____ | <input type="checkbox"/> psychology, self-help |
| <input type="checkbox"/> classic novels                                 | <input type="checkbox"/> religious             |
| <input type="checkbox"/> computers                                      | religion: _____                                |
| <input type="checkbox"/> cooking  | <input type="checkbox"/> romance               |
| <input type="checkbox"/> entertainers/celebrities                       | NO sexual description _____                    |
| <input type="checkbox"/> family stories                                 | <input type="checkbox"/> science               |
| <input type="checkbox"/> fantasy  | <input type="checkbox"/> science fiction       |
| <input type="checkbox"/> folklore                                       | <input type="checkbox"/> short stories         |
| <input type="checkbox"/> gardening                                      | <input type="checkbox"/> Southern interest     |
| <input type="checkbox"/> Georgia interest                               | <input type="checkbox"/> sports                |
| <input type="checkbox"/> gothic novels                                  | <input type="checkbox"/> spy stories           |
| <input type="checkbox"/> government, politics                           | <input type="checkbox"/> suspense stories      |
| <input type="checkbox"/> health   | <input type="checkbox"/> travel                |
| <input type="checkbox"/> historical fiction                             | <input type="checkbox"/> war, war stories      |
|   | <input type="checkbox"/> westerns              |

I would like to receive books in:

English      Other language: \_\_\_\_\_ , \_\_\_\_\_

I do not wish to receive books that contain:

strong language     violence     explicit descriptions of sex

To be completed by a certifying authority. (See "Certifying Authority" paragraph on page two of this application for definition.)

Please type or print

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Name

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Title and occupation

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Street Address

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City State Zip

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Telephone

I certify that the applicant named has requested library service and is unable to read or use standard printed material for the reason indicated on page three of this application.

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Signature Date

Would you like to learn more about CLASS and receive updates on upcoming events, special services, and new available titles? Please tell us the best method of keeping you informed.

Please send me information about CLASS via e-mail. I understand that my e-mail address will NOT be shared with third parties.

My e-mail address is: \_\_\_\_\_

Please send me information about CLASS via postal mail.

Please return this form to:

Columbus Library for Accessible Services  
3000 Macon Road, Columbus, GA 31906

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Columbus, GA 31906

Questions?

Phone: 706-243-2669

E-mail: [sbarnes@cvrls.net](mailto:sbarnes@cvrls.net)



The Columbus Library for Accessible Services is a division of the Georgia Public Library Service (GPLS), a unit of the Board of Regents of the University System of Georgia. For more information about GPLS, visit [www.georgialibraries.org](http://www.georgialibraries.org) or call 404-982-3560.



Class is part of the Library of Congress National Library Service for the Blind and Physically Handicapped (NLS) cooperative network. For more information about NLS, visit [www.loc.gov/nls](http://www.loc.gov/nls) or call 1-8000424-8567